

Application for Employment

Full Name		
<i>First</i>	<i>Middle</i>	<i>Last/Suffix</i>
Address		
<i>Street</i>	<i>City</i>	<i>State/ZIP</i>
Date of Birth		
<i>Month</i>	<i>Day</i>	<i>Year</i>
Social Security Number		Sex
		Male Female
Phone Number		
Email		

Employment Desired
Position:
Start Date:
Are you currently employed? ___Yes, ___No / If so, may we contact your employer? ___Yes, ___No
Have you ever been employed here? If so, when and how long?
Desired salary:

How did you hear about the position?	
Radio	Referred by
Facebook	Friend/Family:
Television	Employee:
Other:	

What skills or experience do you have for this position? Explain.

Do you have any prior convictions? If so, please provide charges, dates and dispositions.

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Education History				
High School	Name & Location	Years attended	Did you graduate?	Subjects studied
College	Name & Location	Years attended	Did you graduate?	Subjects studied
Trade				

Are you a certified officer in the State of Iowa? ___Yes, or ___No If so, how many years? ____yrs

Would you be willing to move to one of the three cities within one year from hire? ___Yes, ___No

Are you able to lift one hundred pounds on your own? ___Yes, ___No

Do you work well with others? ___Yes, ___No, ___Sometimes

Are you capable of working in a dangerous and stressful environment? ___Yes, ___No

Are you able to work in extremely hot and cold environments? ___Yes, ___No

Are you a U.S. Citizen? ___Yes, ___No

Are you a felon? ___Yes, ___No

Have you ever been charged or convicted of Domestic Abuse Assault? ___Yes, ___No

Have you been convicted of OWI in the past five years? ___Yes, ___No

How do you handle stressful situations?

What are your greatest achievements?

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What have you learned from your previous work experience?

How would you best describe yourself?

Would you be interested in joining the fire department or becoming an EMT? Do you have any experience in either department?

Do you have an interest in becoming a D.A.R.E instructor? If you are already certified list dates.

Why are you the best candidate for the job?

What interests you the most about this role?

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How do you see yourself contributing to our department?

References

Please do not list family members

Name

Email

Phone

Relationship

Years known

Name

Email

Phone

Relationship

Years known

Name

Email

Phone

Relationship

Years known

Employment History

Date	Name and Address	Job Title	Reason for leaving
From To			
From To			
From To			
From To			
From To			
From To			

Authorization

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. If I wish to be considered for employment beyond this time period, I understand that I need to inquire as to whether or not applications are being accepted at that time.

I hereby acknowledge that any employment relationships with the Ellsworth, Jewell, Stanhope Police Department is an At-Will nature, which means that the employee may resign at any time and that the Ellsworth, Jewell, Stanhope Police Department may discharge at any time with or without cause. I understand that neither this document nor any offer of employment from the Ellsworth, Jewell, Stanhope Police Department constitutes an employment contract unless a specific document to that effect is executed by the Ellsworth, Jewell, Stanhope Police Department and be in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) shall be considered sufficient cause for dismissal. I further understand that an incomplete application or an absence of my signature on this application is just cause for rejection of this application. I agree to employment entrance exams, if necessary, at the Ellsworth, Jewell, Stanhope Police Department. I understand that I am required to abide by all rules and regulations of the employer.

Do you give the authorization to allow the department to contact references, and previous employers?
☐ Yes, or ☐ No

Signature of Applicant:

Date:

It is the policy of the Ellsworth, Jewell, Stanhope Police Department to provide equal treatment to all employees and applicants for employment without regard to race, color, religion, political affiliation, creed, sex, sexual orientation, national origin, or ancestry, age, marital status, except as bona fide occupational qualifications may require otherwise. This policy applies to all human resources actions and procedures including, but not limited to recruitment, selection, training, compensation, benefit programs, promotions, demotion, transfer and termination of employment.